

University policies and federal regulations require investigators to disclose external interests and relationships related to their research. Below are some key points for disclosure and review of research-related COIs.

When do I submit a disclosure?

Investigators on research funded by *any* federal agency or an organization that has adopted the U.S. Public Health Service objectivity in research regulation must have a current Interest Inventory at proposal and at time of award, certify it annually throughout an award, and update it within 30 days of acquiring a new Significant Financial Interest (SFI). An Investigator is “anyone responsible for the design, conduct or reporting” of a project.

Investigators with a SFI related to a USF System research project, no matter the funding source, must submit a Project Specific Disclosure as soon as they learn the project will be funded, *prior* to engaging in the related research.

What do I disclose?

On the Interest Inventory, disclose any SFIs related to your institutional responsibilities (in the previous 12 months):

- ◆ More than \$5,000, when combined, remuneration from AND equity in a publicly traded entity.
- ◆ More than \$5,000 in remuneration from OR *any* equity in a non-publicly traded entity.
- ◆ Proprietary interests (e.g. patents, trademarks, copyrights, licensing agreements). A proprietary interest is considered to be present as soon as a patent is granted or an option or license agreement is executed (including option and license agreements for provisional patents, patent applications, etc.).
- ◆ Position as director, officer, partner, trustee or member of board of directors (with or without compensation).
- ◆ Reimbursed or sponsored travel (as required, instructions can be found on the Interest Inventory form).

Where do I disclose?

Through the eCOI module located in ARC: <https://arc.research.usf.edu/Prod>

What happens to my disclosure?

